



**DIOCESE OF ST ANDREWS, DUNKELD AND  
DUNBLANE**

**DIOCESAN SYNOD**


**MINUTE OF MEETING**

**Saturday 11<sup>th</sup> March 2023 at 9.30 am**

**St Ninian's Cathedral, Perth**

Item	Description														
1.	<p><b>Present</b></p> <p>Please see attached list.</p> <p><b>Apologies</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Kate Sainsbury</td> <td style="width: 50%;">Lay Reader</td> </tr> <tr> <td>Evelyn Balfour</td> <td>St John's Forfar (Lay Rep)</td> </tr> <tr> <td>Bobby Dickson</td> <td>St Michael and all Angels, Elie</td> </tr> <tr> <td>Gina Charleson</td> <td>Holy Trinity, Pitlochry</td> </tr> <tr> <td>Sandra Jones</td> <td>St James the Great, Dollar</td> </tr> <tr> <td>Revd Rachael Wright</td> <td>St Mary's Dunblane</td> </tr> <tr> <td>Revd Joan Lyon</td> <td>Holy Trinity Stirling</td> </tr> </table>	Kate Sainsbury	Lay Reader	Evelyn Balfour	St John's Forfar (Lay Rep)	Bobby Dickson	St Michael and all Angels, Elie	Gina Charleson	Holy Trinity, Pitlochry	Sandra Jones	St James the Great, Dollar	Revd Rachael Wright	St Mary's Dunblane	Revd Joan Lyon	Holy Trinity Stirling
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2.	<p><b>Remembrances</b></p> <p>Bishop Ian asked Synod to remember those members of Synod who have passed away in the last year.</p>														
3.	<p><b>Welcome</b></p> <p>Bishop Ian welcomed all to this year's meeting of Synod.</p> <p>The Dean, the Very Revd Graham Taylor welcomed new members:</p> <p><b>Priests:</b></p> <p>Priests attending Synod for the first time:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Revd Rachael Wright</td> <td style="width: 50%;">Curate at St Mary's, Dunblane</td> </tr> <tr> <td>Revd Lara Dose</td> <td>Rector at Holy Trinity, Dunfermline</td> </tr> <tr> <td>Revd Stuart Gray</td> <td>Assistant Priest at St John's, Alloa</td> </tr> </table> <p><b>Lay Representatives:</b></p> <p>Lay Reps attending Synod for the first time:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Adrian Neville</td> <td style="width: 50%;">Alloa</td> </tr> <tr> <td>Margaret Price</td> <td>Bridge of Allan</td> </tr> <tr> <td>Heydydd Anderson</td> <td>Cupar</td> </tr> <tr> <td>Gemma Ryder</td> <td>Inverkeithing</td> </tr> </table>	Revd Rachael Wright	Curate at St Mary's, Dunblane	Revd Lara Dose	Rector at Holy Trinity, Dunfermline	Revd Stuart Gray	Assistant Priest at St John's, Alloa	Adrian Neville	Alloa	Margaret Price	Bridge of Allan	Heydydd Anderson	Cupar	Gemma Ryder	Inverkeithing
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	<p>Sandra Jones                      Dollar Daniel Farrell                      St Margaret's, Leven</p> <p><b>Diocesan Staff:</b> Jenny Campbell Office Manager Holly Scott                      Bishop's PA</p> <p><b>Visitors Welcome:</b></p> <p>Revd Canon Ian Barcroft                      Provincial Director of Ordinands – SEC representative Jenifer Dawson                      Director of PACT representing the Roman Catholic Church Presbytery of Perth                      The Revd Iain Paton representing the Church of Scotland Lydia Kibaara                      USPG Mr Robert Woodford                      PEG (Provincial Environment Group) Mr Robert Nellist Revd Elaine Garman Mr Brendan Grimley</p>
4.	<p><b>Appointments for Synod</b></p> <p>Bishop Ian formally appointed the Registrar Mr Paul Keith as his Assessor for Synod.</p> <p>He then appointed as:</p> <p>Tellers: Mr Paul Keith, The Synod Clerk and the Diocesan Office Manager, Jenny Campbell.</p> <p>Clergy Prolocutor: The Revd Canon Dr Alasdair Coles</p> <p>Lay Prolocutor: Mrs Christine Bracewell</p>
5.	<p><b>Minutes of the Synod Held on 5<sup>th</sup> March 2022</b></p> <p>The minute of the Synod held on 5<sup>th</sup> March 2022 had been previously circulated. Bishop Ian asked for any amendments and there being none asked if the meeting would approve the minute as an accurate record of the meeting. The response was unanimous in favour of the minute being approved.</p>
6.	<p><b>Finance</b></p> <p><b>a) Accounts for the year 2021/22</b></p> <p>Mr Brendan Grimley tabled the accounts for 2021/22 and asked if anyone had any questions. There were no questions</p> <p><b>b) Election of Auditor for 2022/23</b></p> <p>The Diocesan Administration Board recommends that Morris &amp; Young be appointed as Auditors to the Diocese for the year 2022/23. Synod approved this proposal.</p> <p><b>c) Budget 2022/23</b></p> <p>The Budget for 2022/23 was tabled and Mr Grimley was happy to take any questions. There were no questions. Synod approved the budget.</p> <p>Mr Grimley was thanked for his clear and helpful report.</p>

7.	<p><b>Diocesan Statistical Return</b></p> <p>The Revd Canon Dr Alasdair Coles presented the Diocesan Statistical Return.</p> <p>The table of statistics is attached to this minute as Appendix 1.</p>
8.	<p><b>Report from the Diocesan Child and Vulnerable Adult Protection Officer:</b></p> <p>Since Synod 2022, most Congregations have been able to resume services, communion in both kinds, some continuing to live stream also. Meetings and other activities are held by electronic means and ‘face to face’. This looks to be a pattern which will continue into the foreseeable future.</p>  <p>One Conclusion, from the responses to the recent Safeguarding Return, is that over the next year a lot of work is needed to restore effective Safeguarding in our congregations. Surprisingly, a few who responded still appear to think that it only applies to Children and Young People, and having none, that Safeguarding measures are less significant for that Congregation.</p> <p>ALL our Congregations include:</p> <ul style="list-style-type: none"> <li>• <b>VULNERABLE ADULTS</b>, across the age range.</li> </ul> <p>so SAFEGUARDING MEASURES are NECESSARY whether or not the Congregation has</p> <ul style="list-style-type: none"> <li>• <b>Children and Young People.</b></li> </ul> <p>This <u>SYNOD</u> has responsibility to "ensure compliance with the Episcopal Church Safeguarding policies within the Diocese" (SEC Canon 65).</p> <p><u>DIOCESAN SYNOD MEMBERS</u> have a key role in passing on the information in this report to their <u>VESTRIES</u> to make sure that people are aware and that Safeguarding measures are applied in their Church.</p> <p>Your <u>DIOCESAN PROTECTION OFFICER</u> is available to help Congregational Safeguarding Co-ordinators and act as an immediate contact by e-mail on <a href="mailto:pvg@standrews.anglican.org">pvg@standrews.anglican.org</a> for information.</p> <p>SAFEGUARDING IS FOR EVERYONE. Good Safeguarding supports the Church's calling and mission, and helps make people who participate in its life feel safe and included. Vestries have an important role in helping to make this happen.</p> <p><b><u>Safeguarding around the Diocese</u></b></p> <p>The 2022 Safeguarding Return was agreed by the Provincial Safeguarding Committee to be used throughout the SEC to obtain information from each church that would be looked at against the 2018 Provincial Safeguarding Audit. It was sent to all PVG Co-ordinators, Vestry Secretaries and Incumbents for them to complete collaboratively. The majority have done so, but at the time of writing (early February) around one third of the churches in this Diocese have not responded.</p> <p>The responses received show that in those Congregations: -</p> <ul style="list-style-type: none"> <li>• One Third have some work with Children and Young People;</li> <li>• In Half there are Lay Pastoral and Home Communion visits (classified as ‘Work’ under Safeguarding legislation);</li> <li>• One Church has ‘Outreach projects for groups of adults with specific needs’;</li> <li>• Some report <u>NO</u> ‘volunteers/paid workers working with children and/or vulnerable adults’ despite mentioning lay pastoral and home communion visits taking place;</li> <li>• Most report having Safeguarding as an item on their Vestry agenda, although none enlarged on whether any significant matter (eg Co-ordinator appointment process, request for guidance by Diocesan or Provincial Officer) was raised and <u>minuted</u>.</li> </ul>

- Two Thirds do not carry out all of the SEC Safer Recruitment Practice Guidelines; and
- Over One Third had not adopted the SEC 2020 Safeguarding Policy, with others seeming to have done so as a prompt from the Return.

There may be various reasons for these. The disruption caused by the Covid Pandemic has almost certainly had an adverse effect. Possibly the information from Province and Diocese is not easy to follow, or not specific about actions required. The lack of follow-up training for new PVG Co-ordinators and information from the Diocesan Officer. Not informing the Diocesan Officer about Co-ordinator vacancies. In addition, some PVG Co-ordinators have had to contend with serious illness and bereavement preventing attention to Safeguarding. In such circumstances, Vestries need to make sure that Safeguarding matters are attended to.

### **Safeguarding Training for Clergy, PVG Co-ordinators, Vestry Members and Volunteers**

As noted above, there is an immediate need within the Diocese for this. I understand that the Provincial Committee is aware of this, and intend to make arrangements as soon as possible.

### **PVG Membership (Disclosure Check)**

As noted in other communications to PVG Co-ordinators, anyone starting work with vulnerable people in the SEC must have or apply for PVG Scheme Membership (or extend an existing Scheme membership). This process is primarily by computer but help is available for any applicant or PVG Co-ordinator unable to do so. Regrettably, despite this, one or two people have felt that they could not continue involvement.

### **Safeguarding Changes in the Province and Diocese**

With the retirement of Donald Urquhart, Provincial Safeguarding Officer at the end of 2022, a Provincial Officer and a new Officer specifically for Safeguarding Training are currently being sought. The latter has been decided following a recommendation following the 2018 Provincial Safeguarding Audit.

I am also retiring from as Diocesan Protection Officer, on behalf of +Ian and this Diocesan Synod. Safeguarding responsibilities will continue to be carried out by Jenny Campbell who has been appointed as Office Manager. She will continue to help Vestries and Congregational PVG Co-ordinators in Safeguarding Matters and to keep the Diocesan Synod and Standing Committee informed, and can be contacted by e-mail on [pvg@standrews.anglican.org](mailto:pvg@standrews.anglican.org) for help and information.

In Conclusion, my thanks to all PVG Co-ordinators for undertaking their roles in 2021-22, Bishop Ian and the Diocesan Standing Committee for supporting me in this role, and Carol Aitchison, Bishop's PA, for her very valuable assistance.

***Robert Nellist – Diocesan Protection Officer***

8.	<p><b>Diocesan Calendar – Liliás Graham</b></p> <p>Rev Nerys Brown outlined key moments in the life of Liliás Graham. Synod agreed to the addition of a memorial on 16 August, to Liliás Graham, within the Diocesan Calendar.</p>
9.	<p><b>Elections of Cathedral Canons</b></p> <p>One Canon was required for the Cathedral Chapter to replace Revd Canon Elaine Garman who retired this year. Bishop Ian thanked Revd Canon Elaine for all her work in the charge of St John's, Forfar and across the Diocese.</p>

10.	<p>The Chapter went through the process of nomination and voting, and the newly elected Canon is Revd Nerys Brown. She was installed as Canon at the Synod.</p> <p><b>Elections to General Synod:</b></p> <p><b>House of Clergy</b></p> <p><i>Full Members of Synod</i></p> <p>There were two vacancies:</p> <p style="padding-left: 40px;">Revd Canon Professor Trevor Hart and the Very Revd Graham Taylor . Both have completed two terms of office.</p> <p>Those present were asked to give their approval of the nominations and elected members. From the house of Clergy there were 20 approvals.</p> <p>After nominations and voting the following new members are:</p> <p style="padding-left: 40px;">Revd Gennie Evans Revd Gerry Dillon</p> <p>The membership for General Synod is now as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">The Revd Gennie Evans</td> <td style="width: 50%;">The Revd Chris Lowdon</td> </tr> <tr> <td>The Revd Gerry Dillon</td> <td>The Revd Carol Latimer</td> </tr> <tr> <td>The Revd Dean Norby</td> <td>The Revd Liz Baker</td> </tr> <tr> <td>The Revd Bonnie Evans Hills</td> <td></td> </tr> <tr> <td>The Revd Sam Ferguson</td> <td></td> </tr> <tr> <td>The Revd Christoph Wutscher</td> <td></td> </tr> </table> <p><i>Alternate members of Synod</i></p> <p>Revd Annie Hughes</p> <p>Two further Alternate Reps are required, and this will be deferred to Standing Committee.</p> <p><b>House of Laity</b></p> <p><i>Full Members of Synod elected by Diocesan Synod</i></p> <p>Euan Grant has completed one term of office and is happy to continue with a second term. After nominations and voting the following new members are:</p> <p>Euan Grant (for a second term)</p> <p>Those present were asked to give their approval of the nominations and elected members. From the house of Laity there were 25 approvals.</p> <p>The Lay Membership of General Synod is as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Mrs Shirley Mann</td> <td style="width: 50%;">St Andrews West</td> </tr> </table>	The Revd Gennie Evans	The Revd Chris Lowdon	The Revd Gerry Dillon	The Revd Carol Latimer	The Revd Dean Norby	The Revd Liz Baker	The Revd Bonnie Evans Hills		The Revd Sam Ferguson		The Revd Christoph Wutscher		Mrs Shirley Mann	St Andrews West
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	<p>Mrs Linda Brownlie                      St Andrews West  Mrs Sue Hoare                                Dunkeld  Mrs Jean Richardson                        Dunkeld  Dr Anthony Birch                             Dunblane  Mr Bobby Dickson                            St Andrews East  Mrs Elizabeth Roads                         Dunblane  Professor Alan Werritty                     St Andrews East  Mr Euan Grant                                St Andrews East (R)</p> <p><i>Alternate Members of Synod</i></p> <p>Miss Edith Mathewson                      St Andrews West  Ms Lesley Whitwood                         Dunkeld</p> <p>There are two vacancies for Alternate Reps. These will be deferred to Standing Committee to elect.</p>
11.	<p><b>Endorsement of appointments to the Provincial Boards and Committees</b></p> <p>The following appointments were ratified by Synod:</p> <p><b>Faith and Order Board:</b></p> <p>Clergy: to be appointed by Standing Committee</p> <p>Lay:     to be appointed by Standing Committee</p> <p><b>Mission Board and Ministry:</b></p> <p>Standing Committee to appoint.</p> <p><b>Administration Board:</b></p> <p>Standing Committee to appoint.</p>
12.	<p><b>Motions Notified Under Canon 50, Resolution 3</b></p> <p><b>Canon 4 : Of the Calling and Election of Bishops to Vacant Sees – for first reading General Synod 2022</b>  Revd Chris Lowdon led the meeting through the presented paper.</p> <p>The result of the vote for Canon 4 was 44 in favour, 1 against with 7 abstentions.</p> <p><b>Pastoral Offices for Priests, Deacons, Readers and Authorised Lay Ministers – for first reading General Synod 2022</b>  Revd Canon Christoph Wutscher and Revd Canon Nerys Brown spoke to the papers presented to Synod.</p> <p>The result of the vote was 46 in favour, 1 against with 3 abstentions.</p>
13.	<p><b>Deans Report on Boundaries</b></p> <p>In 2020 the Diocesan Standing Committee re-appointed for a three-year term the Dean (Convener) and the Bishop – in accordance with the Canons – and Mr Brendan Grimley, Convener of the Diocesan Administration Board to be the diocesan Standing Committee on Boundaries.</p> <p>Synod agreed to continue for a further 3 year term.</p>

14.	<p><b>Date of next Synod</b></p> <p>The date of next year's Synod will be Saturday 9<sup>th</sup> March 2024.</p>
15.	<p><b>Business notified to the Diocesan Office</b></p> <p>There was no business notified to the Diocesan Office.</p>
16.	<p><b>Vote of Thanks</b></p> <p>Bishop Ian thanked Mr Brendan Grimley for his report on the Administration Board and the Annual Accounts and acknowledged his dedication to this role over the last year.</p> <p>Thanks were extended to all the Conveners of the Boards and Committees and for their reports. Thanks also to the Provost for his report.</p> <p>Bishop Ian thanked the Dean, The Very Revd Graham Taylor, Session Clerk, Revd Canon Dr Alasdair Coles and our Lay Prolocutor, Mrs Christine Bracewell.</p> <p>Thanks were given to today's speakers – Revd Elaine Garman, Mr Robert Woodford, Revd Nerys Brown and Revd Christoph Wutscher.</p> <p>Thank you to our Registrar, Mr Paul Keith.</p> <p>Bishop Ian thanked the staff from the Diocesan Office for their work in supporting the clergy and charges in the Diocese.</p> <p>The Dean gave thanks to Bishop Ian for chairing this Synod and for being Bishop here in this diocese.</p>
17.	<p><b>Bishop's Confirmation of Acts of Synod</b></p> <p>Bishop Ian confirmed the Acts of Synod and gave the Blessing.</p>

**DIOCESE OF ST ANDREWS, DUNKELD & DUNBLANE**  
**DIOCESAN SYNOD – SATURDAY 11<sup>TH</sup> MARCH 2023**

The following were present:

The Right Revd Ian Paton	Bishop of St Andrews, Dunkeld and Dunblane
Mr Brendan Grimley	Convener of the Administration Board
Mr Robert Nellist	Diocesan PVG Co-ordinator
Mrs Lis Burke	Warden of Lay Readers
Mr Paul Keith	Diocesan Registrar
Revd Sam Ferguson	Assistant Chaplain St Andrews University
The Revd Canon Elaine Garman	Convener of Climate Change Group
Revd Canon Ian Barcroft	GSO
Revd Iain Paton	Church of Scotland
Miss Jennifer Dawson	Roman Catholic Church
Mrs E McGourty	Diocesan Office Admin Assistant
Ms Karen McClain Kiefer	Diocesan Digital Missioner
Mx James Gardner	Diocesan Child & Youth Officer
Mrs Carol Aitchison	Bishop's PA and Office Manager
Ms Holly Scott	Bishop's Secretary
Ms Jenny Campbell	Office Manager
Mr Martin Howarth	Morris & Young
Mr John Ferguson Smith	
Mr Robert Woodford	Provincial Environment Group - GSO
Revd Kenny Rathband	
The Revd Rachael Wright	St Mary's Dunblane
Mr Duncan Weaver	Pilgrim Pastor
Mr Ian Scott	Lay Reader

**Aberdour**

Revd Dean Norby - Rector

**Alloa**

Mr Adrian Neville – Lay Rep

**All Souls Fife**

**(Aberdour, Burntisland & Inverkeithing)**

Revd Dean Norby – Rector  
Revd Elaine Ryder – Interim Priest  
Revd Carol Latimer – Assistant Priest  
Mrs Ivy Cumming – Lay Rep  
Mrs Gemma Ryder  
Mr Charles Dusse

**Bridge of Allan**

Mrs Margaret Price – Lay Rep  
Mrs Susan White – Lay Reader

**Aberfoyle & Callander**

Revd Jon Connell - Rector  
Mrs Elizabeth Roads – Aberfoyle, Lay Rep  
Ms Luna Faulds Baird – Callander, Lay Rep

**Auchterarder & Muthill**

Mrs J Halsay – Auchterarder, Lay Rep  
Dr Glenn Shive – Muthill  
John Ferguson-Smith – Lay Minister  
Revd Richard Grosse - Retired

**Central Fife (Glenrothes and Lochgelly)**

Revd Gerry Dillon – Priest in Charge  
Ms Sally Carr – Glenrothes Lay Rep  
Mrs Edith Mathewson – Lochgelly Lay Rep



### **Cupar & Ladybank**

Ms Hedydd Anderson – Cupar, Lay Rep  
Mrs Georgina Bayliss – Ladybank Lay Rep

### **Doone**

Mr Nick Cooke – Lay Rep

### **Dunfermline**

Revd Lara Dose - Rector  
Mrs Linda Brownlie – Lay Rep

### **East Perthshire Group of Churches (Alyth, Blairgowrie, Ballintuim & Coupar Angus)**

Revd Kim Lafferty - Rector  
Mr Douglas Keelan – Coupar Angus, Lay Rep  
Mrs Jean McPherson – Blairgowrie, Lay Rep  
Mrs Constance Wright – Alyth, Lay Rep  
Mr Simon Fairclough – Ballintuim, Lay Rep

### **Forfar**

Roger Cousins - Treasurer

### **Glenalmond**

Revd Stephen Graham – Chaplain  
Mr Andrew Adair – Lay Rep

### **Kinross**

The Revd D Mackenzie-Mills – Rector  
Revd Felicity Shaw – Associate Priest  
Mrs Anne Taylor – Lay rep  
Mr Jim Henry – Alt Lay Rep

### **Dollar**

Revd Chris Lowdon - Rector

### **Dunblane**

The Revd N Brown – Rector  
Revd Jeanette Allan - Retired  
Dr Anthony Birch –General Synod Member  
Mr Martin Wisher – Lay rep

### **Dunkeld**

Revd Lesley-Ann Craddock – Priest in Charge  
Mr James Forshaw – Birnam, Lay Rep  
Susan Ogg - Alt Lay Rep

### **Elie & Pittenweem**

Revd Steve Butler – Priest in Charge  
Mrs Janet Bulloch – Pittenweem, Lay Rep  
Mr David Stacey – Elie, Alt Lay Rep

### **Glamis**

Revd Giles Dove - Chaplain

### **Highland Perthshire Group (Pitlochry, Strathtay, Kilmaveonaig & Kinloch Rannoch)**

The Revd Canon E Baker – Rector  
Lesley Whitwood – Lay Reader  
Mrs Pamela Godwin – Kilmaveonaig, Lay Rep  
Mrs Alison Wylie - Strathtay, Lay Rep  
Mrs Val Holton – Pitlochry, Alt Lay Rep

### **Kirkcaldy**

The Revd Canon Christine Fraser – Rector  
Mrs Shirley Mann – Lay Rep  
Maria Page – Alt Lay Rep

**Kirriemuir**

Mrs Katharine Cran – Vestry Sec.

**Perth (Cathedral)**

The Very Revd H Farquharson – Provost  
Mrs Shirley Earl – Lay Rep  
Emmanuel Patterson – Alt Lay Rep

**Rosyth**

The Revd Michael Paterson  
Revd Sheila Cameron – Interim Priest  
Mrs Valerie Leslie – Lay Rep

**St Andrews (All Saints)**

The Revd Canon Dr A Coles – Rector  
Mr Euan Grant – Lay Rep

**Stanley**

The Revd Canon Dr C Applegath – Priest in Charge  
Mr Graham Martin-Bates - Lay Reader and Lay Rep

**Stirling**

The Revd Canon C Wutscher – Rector  
Mrs Cathy Johnston – Lay Rep  
Revd Val Nellist - Honorary Asst Priest

**Leven**

Revd Bonnie Evans-Hills – Priest in Charge  
Mr Daniel Farrell – Lay Reader

**Perth (St John's)**

Very Revd Graham Taylor - Rector  
Mrs Christine Bracewell – Lay Rep  
Revd Annie Mackay Hughes – Asst Priest

**St Andrews (St Andrews)**

Revd Canon Prof Trevor Hart - Rector  
Prof Alan Werritty – Lay Rep

**Strathearn Group of Churches  
(Crieff, Comrie, Lochearnhead & Killin)**

Revd Gennie Evans - Rector  
Mrs Christine Dowse – Comrie, Lay Rep  
Mrs Maureen Lipscomb – Lochearnhead, Lay Rep

**Tayport/Newport**

Revd Katharine Barrable – Priest in Charge  
Mr Andrew Young – Tayport Lay Rep  
Mrs Ann Marshall – Newport Lay rep  
Mrs Margaret Gray – Tayport Lay Reader

