

DIOCESE OF ST ANDREWS, DUNKELD & DUNBLANE

Application under Canon 35

Please remember:

Before submitting a formal application the Vestry shall:

- Notify the Bishop/DBC through the Diocesan Secretary by letter
- Advertise the proposals to the congregation
- In the case of a listed building (?external work?), advise:
 - Historic Scotland
 - The Planning Authority
 - The Architectural Heritage Society of Scotland
 - The Scottish Civic Trust
 - Local Civic/Amenity Society
- Allow 4 weeks for written comments to be submitted
- Consider all the comments and decide action

The Application should be submitted through the Diocesan Office to the Bishop/DBC and will include:

- Copies of all representations received
- Copies of any plans and reports relevant to the application
- Any further supporting material including the reasons for the proposed works

For guidance “Structural Changes” include the following:

- Windows (infilling, alteration and creation, double glazing and wire or other protection)
- Doors (Infilling, alteration and creation)
- Additions and demolition
- Roof work (including rain water goods)
- Notice Boards (affixed to fabric of church)
- Lighting (both internal and external)
- Alteration of fixed pews
- Pulpits
- Screens
- Fonts
- Altar
- Ornaments, monuments, murals
- Significant artworks
- Flooring
- Heating systems
- Public Address systems/loop systems
- Audio Visual systems
- Access for the disabled
- Security systems
- Creation of car parking
- Alteration to graveyards
- Repairs/maintenance using different materials
- Significant structural rehabilitation consequent upon dry rot or wood infestation